

APPLICATION FORM FOR AFFILIATION OF SCHOOLS WITH BHARTIYA SHIKSHA BOARD
ONLINE/OFFLINE APPLICATION FORM PROVIDED IN WEBSITE www.bsb.org.in

PART - I

A. GENERAL

Name and Address of the School as mentioned in Recognition Certificate/NOC issued by the State UT(s) Annexure -	
(a) Complete Address with State & Pin Code (b) Tel. No. with STD Code (c) Mobile No. (d) Email ID	
2. Year of Establishment of the School	
3. Present status of the School	
a) Middle (8 th)/ Secondary(10 th)/ Sr. Secondary(12 th)	a)
b) The category of Affiliation applied for: (See para 2.2 of affiliation Bye-Laws)	b)
c) Amount of Fee deposited and its date:	c)
d) Transaction ID/ DD No./ Bank proof of fee deposited:	d)
4.a) School Location - Municipal corporation/ Industrial Development Authority/ Rural area/ Metropolitan City/ Municipality/ Notified Hilly area/ Notified Tribal area b) If School located in the Tribal area/Hilly area as notified by the Govt. of India, then attach Certificate	
5. Name of the Society/ Trust/Company running the School with complete address. (Attach a copy of the Memorandum of Association bearing its registration number and giving the particulars of the members of the Society/ Trust/Company) Annexure -	
6. Date up to which the Registration of the Society/ Trust/Company is valid. Attach the certificate of Registration. Annexure -	
7. Whether the School has a duly constituted School Managing Committee as per the regulations of the State/ UT in which the School is situated or Affiliation Bye – Laws of BSB, Chapter – 8.	Yes <input type="checkbox"/> No <input type="checkbox"/>
8. Complete list of the members of the Managing Committee with full Particulars including name, address, occupation, designation, term of membership? Enclose the details Annexure –	Yes <input type="checkbox"/> No <input type="checkbox"/>

9. Has the School obtained a Recognition/ NOC from the competent authority of the State/UT for grant of Affiliation of the School to BSB? Enclose the copy of the Recognition. Annexure	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Submit evidence to the effect that the School is not being run on commercial lines? A copy of each of the latest balance sheet duly signed by the auditors, School prospectus, if any, Fee structure, income & expenditure account, ,etc., duly signed by the Head of the Institution/ Manager be attached with the report. Annexure	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11. Attach an affidavit duly signed by the notary to the effect that the Society/ Trust running the School is non-proprietary and not Profit making in Character? Annexure	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12. Whether the School is receiving financial aid from any Govt./Semi Govt./Autonomous/Corporate Body under CSR. If so, details thereof.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

B. STAFF/ QUALIFICATIONS, & SERVICE CONDITIONS

1. Total Number of teachers & other Staff		Regular (A)	Adhoc (B)	Part Time (C)	Number of Teacher (A+B+C)	
					Trained	Untrained
NTTs						
PRTs						
TGTs						
PGTs						
Principal						
Librarian						
PTI						
Total						

2. i).The name of the Principal, Teachers, their designation, qualifications, subjects studied at graduation/ post-graduation level, classes and subjects they are teaching. Date of appointment, Date of confirmation, pay scale. Annex separate staff statement with all above details as Annexure ii). Whether the School has appointed Wellness Teacher (Counsellor)? If so, mention particulars	Annexure Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Are the service conditions defined? If so, are the services conditions in accordance with those of the centre /State/ UT?	Yes <input type="checkbox"/> No <input type="checkbox"/>

4. Whether the pay scales being followed as per State Govt. UT or Central Govt. with Pay Scale and Rate of D.A. may be mentioned.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Whether the other allowances as extended to the employees of the State/ UT and Central Govt. are being paid?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Any other benefit such as GPF/CPF/EPF earned leave, etc., may be indicated.		
7. Whether Service Books and Personal Files are maintained?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. The period of probation and number of Teachers confirmed and on probation.		
9. Whether the payment of salary to the staff is made by cheque or cash or through Bank account transfer give details.		
10. If salary is not paid through Bank account transfer, reasons		
11.1 Has the applicant School got NOC from the State Government concerned? If NO,	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11.2 Has the applied School intimated to the concerned Education Department of the State about the application made to the Board for seeking Affiliation? If YES, submit evidence.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

PART – II

A. CAMPUS & BUILDING

1. i) Total area of school campus (In Sq. Mtr. and acres according to site map) Annexure -	
ii) Built – up area	
iii) State the location of the School site (Rural/Urban/Metropolitan/Tribal/Hilly etc.)	
2. What is the ownership status? Whether the campus area and property Constructed over it belongs to the Society/Trust/Company or School? If on lease, for how many years?	
3. If there are more than one land documents, indicate whether the plots are contiguous?	
4. Enclose a certified copy of complete registered land document(s) and land Certificate, completely filled in and issued by a Revenue authority. Enclosed Annexure	
5. Whether the School is housed in a pucca building? If not, whether it consists of tin sheds, asbestos sheets, tents, khaparails, mud – huts, etc.? If so, give details of the area, date of construction, approximate life span of structure, the details of facilities such as electricity ceiling fans, exhaust fans,etc., If the School building consists of khaparails, asbestos sheets, is it situated in a hilly/ tribal area?	

	Class	Total Section	Room Size	Total Student
Pratyush (Nursery)				
Arun (LKG)				
Uday (UKG)				
Class 1	Section 1			
	Section 2			
Class 2	Section 1			
	Section 2			
Class 3	Section 1			
	Section 2			
Class 4	Section 1			
	Section 2			
Class 5	Section 1			
	Section 2			
Class 6	Section 1			
	Section 2			
Class 7	Section 1			
	Section 2			
Class 8	Section 1			
	Section 2			
Class 9	Section 1			
	Section 2			
Class 10	Section 1			
	Section 2			
Class 11	Section 1			
	Section 2			
	Section 3			
Class 12	Section 1			
	Section 2			
	Section 3			
Total				
b) Number of rooms, other than class- rooms for Administration & Co-curricular activities		Room	Room Size	
		Principal		
		Staff		
		Assembly Hall		
		Medical		
		Music & Dance		

	Sport	
	Art	
	Store	

7. Whether the classrooms are adequate to meet the requirements of the students/ subject, Teachers/ co curricular activities?

B. PLAY GROUND

1. Size of Play ground and details of Games/ Sports/ Co-curricular activities for which facilities are available		
2. a) If the play ground(s) is not a part of the School campus, is it easily accessible to students?	a) Yes <input type="checkbox"/>	No <input type="checkbox"/>
b) if yes then what is the distance between the school campus and the playground ?	b)	
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Games Name	Level (District/ State/ National/ International)
3. Whether Students take part in the games sport at District level/ State level/ National level/ International Level ? If yes, then given details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Name of Competition	Level (District/ State/ National/ International)
4. Have your school Students participate in any essay writing, painting, speech or similar competition etc., at the district level/ State level/ National level/ International Level ? If yes, then given details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Name of Competition	Level (District/ State/ National/ International)
5. Does School provide scouting/ NSS/ NCC	a) Scouting Yes <input type="checkbox"/>	No <input type="checkbox"/>
	b) NSS Yes <input type="checkbox"/>	No <input type="checkbox"/>
	c) NCC Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. What types of sports equipment are available in the school for student ? Give details.		

C. PHYSICAL AND HEALTH, FIRE, DRINKING WATER AND BUILDING SAFETY CERTIFICATES

Which of the following certificate have been obtained from the concerned departments give details-		
a. Safe Drinking Water, Health and Sanitation Certificate		
a. Issuing Authority	a.	
b. Valid Up to	b.	
b. Fire Safety Certificate		
a. Issuing Authority	a.	
b. Valid Up to	b.	
c. Building Safety Certificate		
a. Issuing Authority	a.	
b. Valid Up to	b.	
1. Whether facilities as per (1) above are satisfactory.		
2. No. of toilets available.	Boys	Girls
3. No. of water taps available.	Boys	Girls
4. Total Number of fire extinguishers in school Campus		

D. LIBRARY/ FURNITURE/ BOOKS, ,ETC.,

1. Particulars of the Librarian and other library staff	
2. Size of the Library	
3. Whether the library has a reading room for the students/ Teachers?	
4. Whether furniture provided is sufficient to meet the present/ future requirements?	
5. a)Total number of books. Subject wise detail of books .	a.

b) Whether Books related to Yog, Ayurveda, wellness, Spirituality, Stories with Morals, Character Building, G.K, Dictionary (Different Languages), Scientist, Indian & World History, Environmental Studies, Sports & Games, Indian Culture, Nation Building, Indian Revolution, Freedom Fighter, Ancient Indian Knowledge Heritage, Patriotism, Indian Army etc. Available in the Library?	b.
6. Name of journals/ Periodical Newspapers that are being subscribed.	
7. Whether more books are needed to meet the present requirements?	
8. Whether there is a separate reference section for the staff?	
9. Annual Budget for the Library Books/ Magazines, Newspapers, ,etc.,	

E. LABORATORIES

1. Details of laboratories

	Particulars	Size	Sufficient Equipment for practical (Yes/No)	
	Composite Lab (up to 10 th)			
1. Size of Laboratories	Physics			
	Chemistry			
	Biology			
	Mathematics (Optional)			
	Any Other Lab			
2. Computer Lab	Size	Number of Computer(s)	Ratio Student per computer	Internet Yes/No

INCOME & EXPENDITURE ACCOUNTS

1. Main Source of Income	
2. Tuition Fee charged per month	
3. Other Fees, registration, cautions money, ,etc., with details	
4. Building funds/ Development Charges, if any.	

5. (a) Does the School maintain separate account other than Society's account?
 (b) Whether the accounts of the School are maintained properly and regularly audited by a Regd. C.A./ checked by the Audit department of the State?

Yes No

Part - III

A. ACADEMIC

	Boys	Girls	Total Student
1. Number of students (Boys and Girls)			
2. Total Latest Section wise strength of students (Annex the statement)			
3. Total No. of Section			
4. Total No. of Teachers excluding Principal, PTI and Librarian			
5. Whether any religious education has been made compulsory in the School? If so, details thereof			
6. Are the materials available with the School (Tick the boxes):	<input type="checkbox"/> Teacher's Manual <input type="checkbox"/> Certificate for School Based Evaluation <input type="checkbox"/> Report Card <input type="checkbox"/> Life Skills Manual <input type="checkbox"/> School Health Manuals		
7. The School providing a School Based certificate in the following classes. Please attach copies (Yes/No)	<ul style="list-style-type: none"> • Pre – Primary • I – II • III – V • VI – VIII 		
8. In case of clubs, tick those which are functioning in the School	<input type="checkbox"/> Eco clubs <input type="checkbox"/> Health and Wellness Clubs <input type="checkbox"/> Heritage Clubs <input type="checkbox"/> Integrity Clubs <input type="checkbox"/> Reading Clubs <input type="checkbox"/> NCC/NSS <input type="checkbox"/> Any other (Please Specify)		
9. Whether the facilities of formative assessment/ third language teaching/ work experience/ PHE are available and their record is being maintained?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
10. Whether the syllabus prescribed by the Board is being followed?	<ul style="list-style-type: none"> • Pre – Primary (Yes/ No) • I – II (Yes/ No) • III- V (Yes/ No) • VI - VIII (Yes/ No) 		

11. RECORD KEEPING	
11.1 Recording of formative Assessment in all subjects Including types of tasks to be verified.	
11.2 Are the records of activities being conducted under co scholastic areas being maintained?	
11.3 Comments on the quality of records such as Narrative/ Anecdotal/ Observation tools maintained by Teachers.	
12. Whether the Teachers are sent for in service refresher/ re – orientation programmes to update their knowledge and teaching skills? If so, give details for the last three years.	
13. Is the School facilities/ inclusive education of Physically challenged.	
14. Is the School exclusively preparing students for BSB or some classes of the other Board are functioning in the same building? If so, details	
15. Results of the Board's Examination(s) for the last three years (if applicable)	

B. PROSPECTIVE PLAN

1. Whether the School is in a position to fulfil conditions for further expansion.	
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Part -IV

Part- -IV(A) Present Scheme of Studies For Class IX and X:

Subject Selection (Please tick subjects)

Class IX and X is a Composite Course. Students therefore should offer only those subjects in Class IX which they intend to continue in Class X. Subjects can be offered as under:

Subjects							
Compulsory	Subject 1	Language I: Hindi – Course A/Course B OR English Language and Literature					
	Subject 2	Language II: Any one Language from Group-L, other than the Language opted as Subject 1 (Language 1)					
	Subject 3	Mathematics					
	Subject 4	Science					
	Subject 5	Social Science					
Optional	Subject 6	1. Course on Computer Concepts (CCC) or 'O' Level IT Course (Compulsory for all Schools)					
	Language III (Group - L)						
	Any one out of the languages given below (Excluding language-1 and language-2)						
	1	Assamese	12	Manipuri	23	Gujarati	
	2	Bengali	13	Marathi	24	German	
	3	Bodo	14	Nepali	25	Russian	
	4	Dogri	15	Odia	26	Japanese	
	5	English Language & Literature	16	Punjabi	27	Spanish	
	6	Hindi Course A	17	Sanskrit Course A	28	Arabic	
	7	Kannada	18	Santhali	29	French	
Subject 7	8	Kashmiri	19	Sindhi	30	Hindi Course B	
	9	Konkani	20	Tamil	31	Sanskrit Course-B	
	10	Maithili	21	Telugu	32		
	11	Malayalam	22	Urdu	33		
	OR any one of the following Subjects:						
Subjects of internal Assessment (Assessment at school level)	1	Hindustani Music (Vocal)		3	Painting		
	2	Hindustani Music (Melodic Instruments))		4	Home Science		
Subject 8		Art Education					
	Subject 9		Health & Physical Education				
		Work Experience					
	Subject 10						
Subject 11		Linguistic Competency of Sanskrit in relation to other language*					

Part- IV (A) Present Scheme of Studies For Class XI and XII:

Subject Selection (Please tick subjects)

Class IX and X is a Composite Course. Students therefore should offer only those subjects in Class IX which they intend to continue in Class X. Subjects can be offered as under:

SUBJECTS		
Compulsory	Subject 1	Language I: Hindi Core/Hindi Elective OR English Core/English Elective
	Subject 2	Language II: Any one Language from Group-L, other than the Language opted as Subject-1 (Language-1)
	Subject 3	Any three Electives from Group-A and Group-S
	Subject 4	
	Subject 5	
Optional	Subject 6	Any One Elective from Group-A or language from Group-L (excluding languages offered in Subject-1 and Subject-2)
Subjects of Internal Assessment (Assessment at school level)	Subject 7	Work Experience
	Subject 8	Health & Physical Education
	Subject 9	General Studies
	Subject 10	Linguistic Competency of Sanskrit in relation to other Languages*

Group- L (Languages)

1. Hindi (Core)	2.Sanskrit	3.English (Core)	4.Assamese	5.Bengali	6.Bodo
7. Dogri	8.Gujarti	9.Kannada	10. Kashmiri	11.Konkani	12.Maithili
13.Malayalam	14.Manipuri	15.Marathi	16.Nepali	17.Odia	18. Punjabi
19. Santhali	20. Sindhi	21.Tamil	22. Telugu	23.Urdu	24.French
25. German	26.Russian	27.Japanese	28.Spanish	29.Arabic	30.Hindi (Elective)
31.English (Elective)					

Group- A (Academic Elective Subjects)

1. History	2.Political Science	3.Geography	4.Economics	5.Hindustani Music (Vocal)	6.Hindustani Music (Melodic Instruments)
7.Psychology	8.Sociology	9.Mathematics	10.Physics	11.Chemistry	12.Biology
13.Physical Education	14.Painting	15.Business Studies	16.Accountancy	17. Kathak-Dance	18.Bharatanatyam - Dance
19.Home Science	20.Computer Science	21.Business Entrepreneurship	22.Hindustani Music Percussion Instruments	23.Legal Studies	24.Yoga

Group- S (Compulsory Skill Courses)

• Artificial Intelligent Assistant	• Certified Web Development	• Certified Multi-Media Developer
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Note: Presently Board follows the above mentioned present Scheme of Studies (Part IV (A)). In case of any guideline regarding implementation of course/syllabus by Ministry of Education for NCF2023, then below mentioned proposed Scheme of Studies (Part IV(B)) will be implemented by the Board.

Part- -IV(B) Proposed Scheme of Studies For IX and X:

Subject Selection (Please tick subjects)

Class IX and X is a Composite Course. Students therefore should offer only those subjects in Class XI which they intend to continue in Class XII. Subjects can be offered as under:

S.N.	Subjects	Group-1	
1	Language - 1	1. Minimum three Languages are compulsory for a school in which at least one should be from Languages native to India.	Languages native to India
2	Language - 2	2. School can select more than three languages.	Foreign Languages
3	Language - 3		<ol style="list-style-type: none"> 1. Assamese 2. Bengali 3. Bodo 4. Dogri 5. Gujarati 6. Hindi Course-A 7. Hindi Course-B 8. Kannada 9. Kashmiri 10. Konkani 11. Maithili 12. Malayalam 13. Manipuri 14. Marathi 15. Nepali 16. Odia 17. Punjabi 18. Sanskrit Course-A 19. Sanskrit Course-B 20. Santhali 21. Sindhi 22. Tamil 23. Telugu 24. Urdu
4	Mathematics	Compulsory	
5	Science	Compulsory	
6	Social Science	Compulsory	
7	Individuals in Society (For Class IX) and Environmental Education (For Class X)	Compulsory	
8	Art Education	Compulsory	
9	Physical Education	Compulsory	
10	Vocational Education (Skill Course)	<ol style="list-style-type: none"> 1. Minimum one Course is Compulsory. 2. School can choose more Courses. 	<ol style="list-style-type: none"> 1. Course on Computer Concepts (CCC) or 'O' Level- IT Course (Compulsory for all Schools) <p>Optional Courses:</p> <ol style="list-style-type: none"> 1. Certified Course in Office Automation 2. Foundation of Artificial Intelligence Technology
11	Linguistic Competency of Sanskrit in relation to other languages.	Compulsory*	

Part- -IV(B) Proposed Scheme of Studies For XI and XII:

Subject Selection (Please tick subjects)

Class XI and XII is a Composite Course. Students therefore should offer only those subjects in Class XI which they intend to continue in Class XII. Subjects can be offered as under:

S.N.	Subjects	GROUP-1 (Languages Native to India, Other Languages, Modern Indian languages, Classical Languages and Foreign Languages)			
1	Subject-1 (Language)	1. Minimum two Languages are compulsory for a school in which at least one should be from a native to India. 2. School can select more than two languages.			
2	Subject-2 (Language)	<ul style="list-style-type: none"> Assamese Bengali Bodo Dogri Gujarati Hindi Kannada Kashmiri Konkani Maithili Malayalam 	<ul style="list-style-type: none"> Manipuri Marathi Nepali Odia Punjab Sanskrit Santhali Sindhi Tamil Telugu Urdu 	(Foreign Languages) <ul style="list-style-type: none"> Arabic English Language & Literature French German Japanese Russian Spanish 	
		GROUP-2			
3	Subject-3	At least four subjects from at least two of these groups (Group-2, Group-3 and Group-4)	ART EDUCATION <ul style="list-style-type: none"> Indian Classical Music Folk Music Contemporary Music Theatre Puppetry Fine Arts Folk paintings Graphic design Motion picture Photography Textile designing 	PHYSICAL EDUCATION AND WELL-BEING <ul style="list-style-type: none"> Yoga and Lifestyle Sports and Nutrition Physical Education for students with disabilities Biomechanics and Sports 	VOCATIONAL EDUCATION <ul style="list-style-type: none"> Agriculture-Cereal production Agriculture-seed production Agriculture-Gardening Automobile servicing Machining Electronics Community Health Accounting Services Data entry and management Banking services Retail Services Textile and Garments Artificial Intelligence Assistant Certified Web Development Certified Multi-Media Developer Foundation of Data Science and Analytics Foundation Course in Information Security
4	Subject-4				
5	Subject-5				
6	Subject- 6				
	Subject- 7 (Optional)				

GROUP-3		
SOCIAL SCIENCE		INTERDISCIPLINARY AREAS
<ul style="list-style-type: none"> • History • Geography • Political Science • Psychology • Psychology and mental health • Economics • Development Economics • Sociology • Philosophy • Anthropology • Archaeology 		<ul style="list-style-type: none"> • Business studies • Accounting • Sustainability and climate change • Journalism • Indian Knowledge Systems • Legal studies
GROUP-4		
	MATHEMATICS AND COMPUTATIONAL THINKING	SCIENCE
	<ul style="list-style-type: none"> • Mathematics • Computer Science • Business mathematics • Advance mathematics • Probability and Statistics 	<ul style="list-style-type: none"> • Physics • Chemistry • Biology • Earth sciences • Astronomy • Modern Physics
8	Linguistic Competency of Sanskrit in relation to other languages.	Compulsory*

***(Mandatory only for the students who didn't choose Sanskrit as main Language)**

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein.

Signature of the Principal
(With Name & Stamp)

Signature of the Manager/Chairman/President
(With Name & Stamp)

Date :

Annexures :

1. **Certificate of Society/Trust/Company Registration**
2. **Details of Members of Managing Committee**
3. **Copy of Recognition Certificate(s)**
4. **Copy of the Balance Sheet of the School**
5. **Affidavit of Notary**
6. **Staff Statement**
7. **Site map of School**
8. **Land Certificate or Registered Lease Deed**
9. **Certificate of Safe Drinking Water**
10. **Fire Safety Certificate**
11. **Building Safety Certificate**
12. **Copy of NOC or Intimation Letter sent to the concerned Education Department of the State.**
13. **Certificate of Tribal area as notified by Govt. of India**
14. **Class and section wise number of students statement**
15. **.....**

Appendix III

FORMAT FOR AFFIDAVIT

<u>AFFIDAVIT</u>	
I/We ----- Son of/Daughter of/Wife of, age _____ (years), President or Secretary of the _____ (<i>Name of the society/Trust/Company under section 8 of Companies Act 2013</i>) running the _____ (<i>Name of the School</i>) do hereby solemnly affirm and sincerely state as follows:	
1	That _____ (<i>Name of the Society/Trust/Company under section 8 of Companies Act 2013</i>) is a registered Society/Trust under the _____ (<i>Name of the Act under which Society/Trust is registered/section</i>).
2	That the _____ (<i>Name of the Society/Trust/Company under section 8 of the Companies Act 2013</i>) is of Non-Proprietary Character.
3	That the School is being run as a community service and not as a business and that commercialization does not take place in the School in any manner whatsoever.
4	That no part of income from the Institution is being, and shall be, diverted to any individual in the Trust/Society/Company/School Management Committee or to any other person/entity. The saving, if any, after meeting the recurring and non- recurring expenditure and contributions to developmental, depreciation and contingency funds, shall be further utilized for promoting the School and extending the cause of education in the same School only.
5	That School is not paying any charges towards using name, motto, logo or any other non-academic activities to any other institution, organization or body.
6	That the School shall not open classes under BHARTIYA SHIKSHA BOARD pattern particular classes IX/X/XI/XII and shall not use BHARTIYA SHIKSHA BOARD name in any manner without obtaining Affiliation.
7	That the Principal and Correspondent/Manager of the School have individually gone through the provisions contained in the Affiliation Bye-laws and Examination Bye Laws and the circulars issued by the Board from time to time. The School undertakes to abide by the provisions contained in the Affiliation Bye-laws and Examination Bye Laws, the directions issued from time to time and the law of the land.
8	That the School shall ensure compliance of all statutory requirements like EPF, ESI and Labor Laws and all applicable Laws with respect to the School and staff of the School.
9	That the School shall ensure that the Building Safety, Fire Safety, Water Safety, Health and Hygiene certificates are being issued or renewed by the concerned Municipal or State Authorities from time to time as per the prescribed norms.
10	That the School shall ensure that all required infrastructure is available with the School before starting classes and shall continue throughout the session.

11	That the School shall ensure that sufficient number of qualified Teachers as per the provisions contained in Affiliation Bye-laws are available with the School before starting the classes.
12	That the School shall follow the provisions related to Fee contained in Affiliation Bye-laws and shall disclose the details of the Fee to the students/parents every year before start of session without resorting to any hidden charges in the heads of the Fee.
13	That the School shall not coerce any student / parent to buy books/ stationary/ uniform from any particular shop.
14	That the School shall strive to make efforts for conservation of environment.
15	That the School shall ensure that the School fulfills all essential requirement before applying for Affiliation and shall fulfill all other conditions post Affiliation and comply with all the general rules as given in the Affiliation Bye Laws or notified by the Board from time to time.
16	That in case Affiliation has been granted with certain conditions, the School shall not start BHARTIYA SHIKSHA BOARD pattern classes without submitting a certificate/ affidavit to the effect that the School has complied with all the conditions imposed by BHARTIYA SHIKSHA BOARD and the post- Affiliation conditions contained in Affiliation Bye-laws along with general rules.

CERTIFICATE OF LAND

File No. _____

Certified that land measuring _____ (Area of land in Sq. meters) situated at _____ (Name of street/ village, sub division, district and state) fully described in the schedule mentioned hereinafter, is owned by _____ (Name of owner) in terms of _____ (give details of document/ Deed, i.e., Sale Deed/ Perpetual Lease Deed/ Gift Deed/ Will/ Trust Deed or Other Document or Title) dated _____ executed by _____ duly registered on _____ (date) at Serial No _____ in book no _____, volume no. _____, on page _____ to _____ (complete details of registration) in the office of _____ (details of registration office). It is certified that the said entire land comprises of a single plot of land.

It is further certified that the owner of the land has leased the said land to _____ (name of lease) vide lease deed dated _____ for a period of _____ years duly registered on _____ (date) at serial no _____ in book no _____, volume no _____ on page _____ to _____ (complete details of registration in the office of _____ (details of registration office) and the land is still in possession of the lessee.

It is further certified that _____ (Name of School with name of street/ village, sub – division and district) is located on the said plot of land.

THE SCHEUDLE OF LAND ABOVE REFERRED TO

All that piece of land measuring _____ (area of land in square meters) situated in _____ [Plot No. (s)/ Survey No. (s)/ Khasra No. (s)], at _____ (name of street/ village, sub – division, district and state) and bounded as follows:

North _____

East _____

West _____

South _____

TEHSILDAR/ SUB – DIVISIONAL MAGISTRATE

(Name of Officer with Designation)

(Name of District)

Note: Strike off whichever is not applicable.

No. _____ [Plot No. (s)/ Survey No. (s)/ Khasra No. (s)], at

FIRE SAFETY CERTIFICATE

No.

Dated:

Certified that _____ (name of the building or premises) at _____ (address)
comprised of _____ basement(s) and _____
_____ (upper floors) owned/ occupied by _____

_____ (name of the Institution) have complied with the fire prevention and fire safety requirements in accordance with rule of State/ UT Fire Service Rules, and verified by the officers concerned of Fire Service on _____ (date of inspection) in the presence of _____ (name and addresses of the Manager/Secretary or his representative) and that the building/ premises is fit for occupancy class _____ with effect from _____ for a period of _____ years in accordance with rule and subject to compliance of the conditions.

Issued on _____ at _____ by _____

*Strike out whichever is not applicable.

Signature with Seal : _____

Name : _____

Designation : _____

To

(Name and Address of the Institution)

ENDORSEMENT

The 'No Objection' Certificate issued by Fire Service stand cancelled and annulled due to _____ (reasons be recorded).

(Name and designation of the authorized signatory)

PROFORMA – SAFE DRINKING WATER AND SANITARY CONDITION CERTIFICATE

No. _____

Date : _____

It is certified that an inspection team headed by _____ (Name of Officers with designation) from _____ (Name of Department/ Office) inspected the _____ (Name & Address of the School) on _____ and found that the _____ (Name of School) has safe drinking water facilities for the students and members of staff of the institution and is maintaining the hygienic sanitation condition in the School building and the campus as per the norms prescribed by the Central/ State/ U.T Govt.

The above valid for a period of _____.

Signature with Seal : _____

Name : _____

Designation : _____

To

(Name and Address of the Institution)

Note: This certificate is to be issued by a doctor working in a primary health centre (PHC) or by a medical officer.