

**APPLICATION FORM FORM AFFILIATION OF SCHOOLS WITH BHARTIYA SHIKSHA BOARD**  
**ONLINE/ OFFLINE APPLICATION FORM PROVIDED IN WEBSITE WWW.BSB.ORG.IN**

**PART - 1**

**A. GENERAL**

1. Name and Address of the School as mentioned in Recognition Certificate/ NOC issued by the State/ UT(s)	RAM VIDYA MANDIR SCHOOL KHERI KALAN, DISTT- FARIDABAD HARYANA-121002
2. (a) Complete Address with State & Pin Code (b) Tel. No. with STD Code (c) Mobile No. (d) Email ID	(a) KHERI KALAN, DISTRICT- FARIDABAD, HARYANA-121002 (b) X (c) 8750275052 (d) SANDHYA.SHARMA0806@gmail.com
3. Year of Establishment	01-04-1996
4. Present status of the School: a. Primary/ Middle/ Secondary/ Sr. Secondary b. The category of Affiliation applied for: c. Amount of Fee deposited and its date:	(a) SECONDARY (b) SWITCHOVER UPTO CLASS 10th (c) 100000/- one Lac cheque No. 000 RTGS. 1 HDPC 218 21/2/25
4A. Is School located in the Tribal area as notified by the Govt. of India (B) If yes, then attach Certificate	Yes/ No <input checked="" type="checkbox"/>
5. Name of the Society/ Trust running the School with complete address. (Attach a copy of the Memorandum of Association bearing its registration number and giving the particulars of the members of the Society/ Trustees)	RAM VIDYA MANDIR EDUCATIONAL SOCIETY KHERI KALAN. FARIDABAD- 121002, HARYANA LIST ATTACHED
6. Date up to which the Registration of the Society/ Trust is valid. Attach certificate of Registration Annexure	DOCUMENTS ATTACHED
7. Whether the School has a duly constituted School Managing Committee as per the regulations of the State/ UT in which the School is situated or Affiliation Bye - Laws of BSB, Chapter - 8.	Yes/ No <input checked="" type="checkbox"/>
8. Complete list of the members of the Managing Committee with full Particulars including name, address, occupation, designation, term of membership? Enclose the details Annexure	Yes/ No <input checked="" type="checkbox"/>
9. Has the School obtained a Recognition/ NOC from the competent authority of the State/UT for grant of Affiliation of the School to BSB? Enclose the copy of the Recognition. Annexure	Yes/ No <input checked="" type="checkbox"/>
10. Submit evidence to the effect that the School is not being run on commercial lines? A copy of each of the latest balance sheet duly signed by the auditors, School prospectus, if any, Fee structure, income & expenditure account, etc., duly signed by the Head of the Institution/ Manager be attached with the report. Annexure	Yes/ No <input checked="" type="checkbox"/>



11. Attach an affidavit duly signed by the notary to the effect that the Society/ Trust running the School is non proprietary and not Profit making in Character? Annexure

Yes/ No ✓

12. Whether the School is receiving financial aid from any Govt./Semi Govt./Autonomous/Corporate Body under CSR. If so, details thereof.

Yes/ No ✓

## B. STAFF/ QUALIFICATIONS, & SERVICE CONDITIONS

1. (i) The number of Teachers including Librarian, PTI and Principal in position (Regular, Ad hoc or Part - time)

	Regular	Ad hoc	Part Time	Trained	Untrained
a. Principal	✓ 1			✓	
b. NTTs	✓ 2			✓	1
c. PRTs	✓ 4			✓	1
d. TGTs	✓			✓	
e. PGT	✓ 6			✓	2
f. Librarian	✓ 1			✓	
g. PTI	✓ 1			✓	
Total	16				

(ii) The no. of trained and untrained Teachers

19 + 4

2. i). The name of the Principal, Teachers, their designation, qualifications, subjects studied at graduation/ post-graduation level, classes and subjects they are teaching. Date of appointment, Date of confirmation, pay scale.

Annex separte staff statement with all above details as Annexure

ii). Whether the School has appointed Wellness Teacher (Counsellor)? If so, mention particulars

Annexure

Yes/ No ✓

ARUN GUPTA - M.A. (Psychology)  
(Counsellor) (Part time)

3. Are the service conditions defined? If so, are the services conditions in accordance with those of the centre State/ UT ?

Yes/ No ✓

4. Whether the pay scales being followed as per State Govt. UT or Central Govt. with Pay Scale and Rate of D.A. may be mentioned.

Yes/ No ✓

5. Whether the other allowances as extended to the employees of the State/ UT and Central Govt. are being paid?

Yes/ No ✓

PRINCIPAL

Ram Vidya Mandir School  
Kheri Aulon, Faridabad  
School Code: 3590





6. Any other benefit such as <input checked="" type="checkbox"/> GPF/ <input checked="" type="checkbox"/> CPF/ <input checked="" type="checkbox"/> EPF earned leave, etc., may be indicated.	
7. Whether Service Books and Personal Files are maintained?	<input checked="" type="checkbox"/> Yes/No
8. The period of probation and number of Teachers confirmed and on probation.	
9. Whether the payment of salary to the staff is made by cheque or cash or through Bank account transfer Give details.	Cash
10. If salary is not paid through Bank account transfer, reasons 10.1 Has the applicant School got NOC from the State Government concerned? If NO, 10.2 Has the applicant School intimated to the concerned Education Department of the State about the application made to the Board for seeking Affiliation? If YES, submit evidence.	Rural Area. (Yes/No) <input checked="" type="checkbox"/> Applied. (Yes/No) <input checked="" type="checkbox"/> Applied.

## PART - II

### A. CAMPUS & BUILDING

1. (i) Campus area both in Sq. Mtr and acres (at site from where the School is presently running) (ii) Built - up area (iii) <u>State</u> the location of the School site	Attached Property ID.
2. What is the ownership status? Whether the campus area and property Constructed over it belongs to the Society/School? If on lease, for how many years?	on lease. 25 years.
3. If there are more than one land <u>documents</u> , indicate whether the plots are contiguous?	Yes.
4. Enclose a certified copy of complete Registered land document(s) and land Certificate, completely filled in and Issued by a Revenue authority. Enclosed Annexure	Enclosed.
5. Whether the School is housed in a pucca building? If not, whether it consists of tin sheds, asbestos sheets, tents, khaparails, mud - huts, etc.? If so, give details of the area, date of construction, approximate life span of structure, the details of facilities such as electricity ceiling fans, exhaust fans, etc., If the School building consists of khaparails, asbestos sheets, is it situated in a hilly/tribal area?	Pucca Building  Janellye

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Kheri Kalan, Faridabad  
School Code: 3590



\*Total  
Classrooms - 23  
(16 Classrooms + 1 Principal + 1 Staff Room  
+ 1 Computer Lab + 1 Library + 2 Labs.)

6. Infrastructure details the total number of rooms available in the School, Number of rooms, other than Classrooms for Administrations & Co-curricular activities (i.e., Lab, Library, Staff Room, etc.)

7. Whether the classrooms are adequate to meet the requirements of the students/ subject Teachers/ cocurricular activities?

Yes.

#### B. PLAY GROUND

1. Size of Playground and details of Games/ Sports/ Co-curricular activities for which facilities are available

Badminton, Kho-Kho, Long jump, High jump, Shot put, Bhala, Javelin throw, Discus throw.

2. If the playground(s) is not a part of the School campus, is it easily accessible to students?

Yes.

#### C. PHYSICAL AND HEALTH, FIRE, DRINKING WATER AND BUILDING SAFETY CERTIFICATES

1. Whether Health, Fire Safety, Safe Drinking water, building safety Certificates have been obtained from the concerned departments?

✓ a. Safe Drinking Water, Health and Sanitation Certificate

a. Issuing Authority

b. Valid Up to

✓ b. Fire Certificate

a. Issuing Authority

b. Valid Up to

✓ c. Building Safety

a. Issuing Authority

Previous certificates attached

Applied for renewal.

Previous NOC Attached, Applied for renewal.

Attached.

2. Whether facilities as per (1) above are satisfactory.

Satisfactory

3. No. of toilets available.

7

Boys 3

Girls 2

Staff 2

4. No. of water taps available.

6.

Boys

Girls

Staff

#### D. LIBRARY/ FURNITURE/ BOOKS, ETC.

1. Particulars of the Librarian and other library staff

Qualified staff.  
1 Librarian + 1 Helper Assistant  
44 X 18 X 10.

2. Size of the Library

3. Whether the library has a reading room for the students/ Teachers?

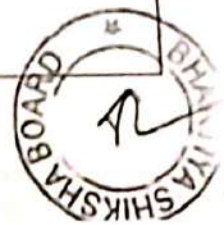
Yes.

4. Whether furniture provided is sufficient to meet the present/ future requirements?

Yes.

5. Total number of books. Subject wise detail of books (List of books not to be annexed).

More than 10 thousand.





6. Name of journals/ Periodical Newspapers are being subscribed.	Dainik Jagran, The Tribune, Magazine - Yog Sarbesh, SCERT, etc.
7. Whether more books are needed to meet the present requirements?	Yes.
8. Whether there is a separate reference section for the staff?	No.
9. Annual Budget for the Library Books/ Magazines, Newspapers, etc.,	According needs.

### E. LABORATORIES

#### 1. Details of laboratories

	Number	Size
✓(i) Composite Science Lab	<u>1</u>	<u>34X20X10</u>
(ii) Physics	<u>1</u>	<u>34X20X10</u>
(iii) Chemistry	<u>1</u>	<u>28X17X10</u>
(iv) Biology	<u>1</u>	<u>28X17X10</u>
(v) Computer Science	<u>1</u>	<u>63X40X12</u>
(vi) Mathematics	<u>1</u>	
(vii) Others <u>OM Auditorium</u>	<u>1</u>	

2. Whether each Lab has Sufficient equipment for practical work as per BSB norms applicable for the course for which the School has applied?

Yes.

3.

- (i) No. of computers available:  
(ii) Ratio students per computer:  
(iii) Whether Broadband Internet Connection is available

20  
1:2  
Yes  
available

### INCOME & EXPENDITURE ACCOUNTS

1. Main Source of Income	Tuition Fee.
2. Tuition Fee charged per month	List Attached.
3. Other Fees, registration, cautions money, etc., with details	List attached.
4. Building funds/ Development Charges, If any.	List attached.
5. (a) Does the School maintain separate account other than Society's account?	Yes.
5. (b) Whether the accounts of the School are maintained properly and regularly audited by a Regd. C.A./ checked by the Audit department of the State?	Yes/ No

*[Signature]*  
**PRINCIPAL**  
Ram Vihar Mandir School  
Kheri Kanan, Faridabad  
School Code: 3590



## Part - III

### A. ACADEMIC

1. Number of students (Boys and Girls)	526 (
2. Latest Section wise strength (Annex the statement)	List Attached.
3. Total No. of Section	14
4. Total No. of Teachers excluding Principal, PTI and Librarian	12 Teachers Total = 22 including
5. Whether any religious education has been made compulsory in the School? If so, details thereof	No.
6. Are the materials available with the School (Tick the boxes):	<input checked="" type="checkbox"/> Teacher's Manual <input checked="" type="checkbox"/> Certificate for School Based Evaluation <input checked="" type="checkbox"/> Report Card <input checked="" type="checkbox"/> Life Skills Manual <input checked="" type="checkbox"/> School Health Manuals
7. the School providing a School Based certificate in the following classes. Please attach copies (Yes/ No) <i>yes</i>	<ul style="list-style-type: none"> <li>• Pre - Primary <input checked="" type="checkbox"/></li> <li>• I - II <input checked="" type="checkbox"/></li> <li>• III - V <input checked="" type="checkbox"/></li> <li>• VI - VIII <input checked="" type="checkbox"/></li> </ul>
8. In case of clubs, tick those which are functioning in the School  <i>DIVYA MULTI SKILL CLUB.</i>	<input type="checkbox"/> Eco clubs <input type="checkbox"/> Health and Wellness Clubs <input type="checkbox"/> Heritage Clubs <input type="checkbox"/> Integrity Clubs <input type="checkbox"/> Reading Clubs <input checked="" type="checkbox"/> NCC/NSS <input checked="" type="checkbox"/> Any other (Please Specify)
9. Whether the facilities of formative assessment/ third language teaching/ work experience/ PHE are available and their record is being maintained? (Yes/No)	<i>Available</i>
10. Whether the syllabus prescribed by the Board is being followed?	<ul style="list-style-type: none"> <li>• Pre - Primary (Yes/ No)</li> <li>• I - II (Yes/ No)</li> <li>• III - V (Yes/ No)</li> <li>• VI - VIII (Yes/ No)</li> </ul>

11. Record Keeping	
11.1 Recording of formative Assessment in all subjects including types of tasks to be verified.	<i>Yes.</i>
11.2 Are the records of activities being conducted under co scholastic areas being maintained?	<i>Yes.</i>
11.3 Comments on the quality of records such as Narrative/ Anecdotal/ Observation tools maintained by Teachers.	<i>Yes.</i>





2. Whether the Teachers are sent for in service refresher/ re-orientation programmes to update their knowledge and teaching skills? Is so, give details for the last three years.	Yes.
13. Is the School facilities/ Inclusive education of Physically challenged.	No.
14. Is the School exclusively preparing candidates for BSB or some classes of the other Board are functioning in the same building? If so, details	No.
15. Results of the Board's Examination(s) for the last three years (if applicable)	Yes

#### B. PROSPECTIVE PLANS

1. Whether the School is in a position to fulfil conditions for expansion from Middle class syllabus/ Provisional Affiliation up to Secondary or Sr. Secondary Classes.	Yes.
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Signature of the Principal  
(With Name & Stamp)

Signature of the Manager/Chairman/President  
(With Name & Stamp)

#### Annexures :

- ✓1. Certificate of Society Registration
- ✓2. Details of Members of Managing Committee
- ✓3. Copy of Recognition Certificate
- ✓4. Copy of the Balance Sheet of the School
- ✓5. Affidavit of Notary
- ✓6. Staff Statement
- ✓7. Land Certificate
- ✓8. Certificate of Safe Drinking Water
- ✓9. Fire Safety Certificate
- ✓10. Building Safety Certificate
- Applied ✓11. 'Copy of NOC or Intimation Letter sent to the concerned Education Department of the State.'
- NA ✓12. Certificate of Tribal area as notified by Govt. of India
13. ...~~PROPER~~ T.D. ....
14. ...M.A.P. ....
15. NO C. (No Dues Certificates)

*[Signature]*  
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Kheri Anan, Faridabad  
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